



2B

AITKIN COUNTY BOARD OF COMMISSIONERS

June 24, 2025

9:00 a.m.

Government Center Board Room

Regular Session Minutes

1.A CALL TO ORDER

Chair Wedel called the meeting to order at 8:59 a.m.

Attendee Name	Title	Status
J. Mark Wedel	District #1	Present
Laurie Westerlund	District #2	Present
Travis Leiviska	District #3	Present
Bret Sample	District #4	Present
Michael Kearney	District #5	Present
	County Administrator	
April Kellerman	Administrative Assistant	Present

1.B PLEDGE OF ALLEGIANCE

A Moment of silence for Rep. Melissa Hortman

1.C APPROVAL OF AGENDA

Motion to: Approve the agenda, as amended.

RESULT:	APPROVED (5 TO 0)
MOVER:	Commissioner Bret Sample
SECONDER:	Commissioner Travis Leiviska adding item 5D

1.D Citizens Public Comment - None

2 CONSENT AGENDA

Motion to: Approve the Consent Agenda.

RESULT:	APPROVED (5 TO 0)
MOVER:	Commissioner Michael Kearney
SECONDER:	Commissioner Laurie Westerlund

A) Correspondence File-

June 10, 2025 - June 23, 2025

B) Approve County Board Minutes-

June 10, 2025

C) Approve Electronic Funds Transfers

Total	\$1,306,515.69
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D) Approve Auditor Vouchers-

Auditor Warrant - HHS 06.06.25

HHS	\$61,551.07	Opioid	\$10,990.57			Total	\$72,541.64
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E) Adopt Resolution-

K-9 Donation - Aitkin Municipal Liquor Store

F) Approve Auditor Vouchers-

Auditor Warrant - HR 06.10.25

General	\$37,053.00					Total	\$37,053.00
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G) Approve Auditor Vouchers-

Auditor Warrants 06.13.25

General	\$717.51	R&B	\$21,634.60			Total	\$22,352.11
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H) Approve County Board Minutes-

Special Board Meeting - June 11, 2025

I) Approve Auditor Vouchers-

Auditor Warrant - HHS 06.13.25

HHS	\$109,897.22	Opioid	\$25,352.18				Total	\$135,249.40
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J) Adopt Resolution-

LG220 Application for Exempt Permit - NWTF Aitkin Gobblers Chapter 08.24.25

K) Adopt Resolution-

LG220 Application for Exempt Permit - NWTF Aitkin Gobblers Chapter 08.09.25

L) Adopt Resolution-

Application for Temporary On Sale Liquor License - Isle Lion's Club

M) Approve-

Board of Appeal and Equalization Minutes

N) Approve Manual Warrants/Voids/Corrections-

Manual Warrants 06.16.25

General	\$853.25	State	\$87,414.33	LLCC	\$475.10	Parks	\$50.00	
						Total	\$88,792.68	

O) Approve-

Out of State Travel for Training - Jolene Quale

P) Approve-

Mille Lacs Energy Cooperative Utility Easement

Q) Approve Commissioner's Vouchers

Commissioner Warrants 06.20.25

General	\$86,389.47	R&B	\$598,886.56	State	\$2,653.71	Trust	\$14,797.69	
Forest	\$6,887.83	LLCC	\$7,436.88	Parks	\$17,414.97	Total	\$734,467.11	

R) Approve Auditor Vouchers-

Auditor Warrants - R&B 06.20.25

R&B	\$125,265.46					Total	\$125,265.46
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S) Approve Auditor Vouchers-

May Tax Settlements 06.24.25

Townships	\$5,284,931.65					Total	\$5,284,931.65
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T) Approve Auditor Vouchers-

Auditor Warrant - HHS 06.20.25

HHS	\$60,836.67					Total	\$60,836.67
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Regular Agenda

- 3A Julianna Langlois, 4-H Youth Development Educator and Tony Hansen, Regional Director

Informational Only

Aitkin County 4-H Program Update - Information Only

RESULT: INFORMATIONAL ONLY**MOVER:****SECONDER:**

- 4A Dennis Thompson – Land Commissioner

Motion to:

Adopt Resolution - Limited Use Permit with MN DOT for ATV Trail

RESULT: APPROVED (5 TO 0)**MOVER:** Commissioner Laurie Westerlund**SECONDER:** Commissioner Bret Sample**Resolution #** 20250624-079

- 4B Dennis Thompson – Land Commissioner

Public Hearing - Pine Knoll Public Water Access at 9:30 a.m.

PUBLIC HEARING:**Open:** 9:28 a.m.**Public Comment:** Terry Betley, Aitkin Township Chairperson**Closed:** 9:32 a.m.

- 4C Dennis Thompson – Land Commissioner

Motion to:

Approve Purchase of new dump trailer

RESULT: APPROVED (5 TO 0)**MOVER:** Commissioner Michael Kearney**SECONDER:** Commissioner Travis Leiviska

5A Mark Jeffers – Economic Development Coordinator

Motion to:

Award Business Development & Recreation Grants

RESULT:	APPROVED (4 TO 1)
MOVER:	Commissioner Travis Leiviska
SECONDER:	Commissioner Michael Kearney
Role Call Vote	Commissioner Sample abstained from vote

5B Mark Jeffers – Economic Development Coordinator

Discussion Item

Strategic Plan Update - Discussion Item

RESULT:	DISCUSSION ITEM
MOVER:	
SECONDER:	

5C Mark Jeffers – Economic Development Coordinator

County/Administration Related Updates

District 1 Spring Meeting - Commissioner Kearney recognition for becoming District 1 Director, Workforce groundbreaking will be in August and Senior Housing construction to begin around June 2026

5D Mark Jeffers – Economic Development Coordinator

Motion to:

Adopt Resolution - 2024 State of MN Boat & Water Safety Grant Agreement

RESULT:	APPROVED (5 TO 0)
MOVER:	Commissioner Travis Leiviska
SECONDER:	Commissioner Bret Sample
Resolution #	20250624-080

6A Andrew Carlstrom – Environmental Services Director

Public Hearing - Septic Ordinance Amendments at 10:00 a.m.

PUBLIC HEARING:
Open: 10:02 AM
Public Comment: No comments
Closed: 10:03 AM

6B Andrew Carlstrom – Environmental Services Director

Discussion Item

First Reading - Amendments to Septic Ordinance - Discussion Item

RESULT:	DISCUSSION ITEM
MOVER:	
SECONDER:	

6C Andrew Carlstrom – Environmental Services Director

Motion to:

Approve Memorandum of Understanding with Crow Wing County

RESULT:	APPROVED (5 TO 0)
MOVER:	Commissioner Laurie Westerlund
SECONDER:	Commissioner Travis Leiviska

7A Bobbie Danielson – Human Resources Director

Motion to:

Approve PT (29 hr/wk) to FT (40 hr/wk) Housekeeper at LLCC

RESULT:	APPROVED (4 TO 1)
MOVER:	Commissioner Travis Leiviska
SECONDER:	Commissioner Laurie Westerlund
Role Call Vote	Commissioner Sample voted No

7B Bobbie Danielson – Human Resources Director

Motion to:

Approve Temporary Remote Work Policy Addendum (for HHS Remodel)

RESULT:	APPROVED (5 TO 0)
MOVER:	Commissioner Michael Kearney
SECONDER:	Commissioner Bret Sample

8A

Board of Commissioners

Commissioner Committee Reports

Meeting with Congressman Staubers & Talon Metals, Aitkin County CARE, District 1 meeting, East Central Regional Library Board, Lakes & Pines, Snake River 1W1P, Long Lake Fair, AMC District Directors Board Meeting, Personnel Committee, Economic Development, Facilities, Call with Kevin Lee at North Memorial

Motion to Adjourn

Motion made at 11:28 a.m.

RESULT: **APPROVED (5 TO 0)**

MOVER: Commissioner Laurie Westerlund

SECONDER: Commissioner Michael Kearney

Next Meeting: **Tuesday, July 8, 2025**

J. Mark Wedel, Board Chair
Aitkin County Board of Commissioner

John Welle
County Engineer